

Colonial Youth Football League Bylaws

Article I. Name of the Organization

Section 1.01 The name of the organization shall be the Colonial Youth Football League, herein referred to as the “league”.

Article II. Purpose

Section 2.01 The purpose of this organization is to provide a structure where colonial style youth football organizations can compete in as safe, healthy, and sportsman-like environment as possible. Every member organization shall be encouraged to promote player safety, sportsmanship, team work and respect for fellow players, coaches and competitors.

Article III. Member Organization

Section 3.01 A Member Organization is any non-profit youth football organization that meets the requirements of membership as determined by the league. Member Organizations enjoy the full benefits of the league. All Member Organizations are required to appoint one (1) League Representative and one (1) Alternate League Representative. Member Organizations shall have appropriate general liability insurance.

Article IV. Probationary Member Organization

Section 4.01 Probationary Member Organizations are those organizations that are serving their first year of membership of the league or who have been placed on probation as the result of disciplinary actions. The league reserves the right to waive the probationary period for new members at its sole discretion. Probationary Members are required to appoint one (1) League Representative and one (1) Alternate League Representative. Probationary Member organizations shall have no voting privileges until they have participated in one (1) full season. A season is August 1 through Dec 1. Probationary Member Organizations shall have appropriate general liability insurance.

Article V. Membership

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Section 5.01 Members of this league are non-profit youth football organizations, primarily from colonial-type school districts. Membership in this league is attained by meeting all of the criteria of the league for membership and by receiving a two-thirds majority vote by the League Representatives.

Section 5.02 Members must pay an annual fee of \$250.00, due in full by the March monthly meeting preceding the upcoming season.

Section 5.03 Founding Members of this league are considered Member Organizations and are granted full privileges of league membership without any probationary period. The founding members of this organization are:

Article VI. Criteria for Membership

Section 6.01 (a)The organization applying for membership must be a non-profit, youth football organization from a colonial or colonial-type school district. (b)The organization must complete a league membership application. (c) The organization must receive a two-thirds majority vote by the League Representatives to be accepted as a probationary Member Organization.

Article VII. Officers

Section 7.01 The officers of the board (Executive Board) shall consist of a President, Vice-President, Secretary, Treasurer, and Director-at-Large. The officers shall be elected by the League Representatives.

Section 7.02 Elected officers will serve a term of one year.

Section 7.03 (a)The President shall preside at all Board meetings, appoint committee members, and perform other duties as associated with the office. (b)The Vice-President shall assume the duties of the President in case of the President's absence. (c)The Secretary shall be responsible for the minutes of the Board, keep all approved minutes in a minute book, and send out copies of minutes to all. (d) The Treasurer shall keep record of the organization's budget and prepare financial reports as needed. (d)The Director-at-Large shall be responsible for duties assigned by the President.

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Section 7.04 The Elected Officers will have the authority to take any action it deems appropriate and reasonable in response to any issue that may arise outside of meetings that affects the league or any of its members with regard to the safety, health and welfare of the league and its members. Any and all decisions of the Elected Officers or Executive Board may be repealed, altered or otherwise changed by two-thirds vote of the League Representatives. The Elected Officers shall make every reasonable attempt to make themselves available to all of the League Representatives, especially during game days.

Article VIII. League Representatives

Section 8.01 League Representatives are appointed by each individual Member Organization. For the purpose of these bylaws, the term League Representative shall also mean Alternate League Representative in those cases where the League Representative is absent.

Article IX. Elections

Section 9.01 Elections shall be held annually and conducted at the January monthly meeting.

Section 9.02 The President shall appoint a nominations committee of no less than three (3) League Representatives at the October monthly meeting. The nominations committee shall be responsible for: (a) gathering and documenting the names of individuals who are interested in being considered for an Officers position within the league; (b) calling for, receiving and documenting the names of individuals who are nominated “from the floor” just prior to the election; and (c) conducting a secret ballot election process during the January meeting.

Section 9.03 Each Member Organization’s Representative shall have one (1) vote for elections.

Section 9.04 In the event of a tie, the Executive Board shall cast one (1) vote which is derived from a simple majority vote among the existing Executive Board.

Article X. Committees

Section 10.01 The Board may appoint standing and ad hoc committees as needed.

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Article XI. Meetings

Section 11.01 Regular meetings shall be held on [frequency and time of meetings]

Section 11.02 Special meetings may be held at any time when called for by the President or a majority of League Representatives.

Section 11.03 Whenever possible, agendas should be provided at least five (5) days in advance of monthly meetings. The President shall be responsible for creating the meeting agenda and the secretary shall be responsible for sending them to League Representatives. Agendas shall be considered non-exclusive, in so much as any other item may be placed in front of the membership for consideration anytime during a meeting.

Section 11.04 League Representatives, Alternate League Representatives, Football Directors, Head Coaches and Presidents of Member Organizations are the only individuals authorized to speak during monthly meetings. The President may waive this section at their desecration.

Section 11.05 Executive Board Members and League Representatives are the only individuals that may place a motion on the floor for discussion and vote.

Article XII. Voting

Section 12.01 Each Member Organization's League Representative shall have one (1) vote for motions.

Section 12.02 (a) A majority of League Representatives constitutes a quorum. (b) In absence of a quorum, no formal action shall be taken except to adjourn the meeting to a subsequent date.

Section 12.03 Passage of a motion requires a simple majority (i.e., one more than half the League Representatives present).

Section 12.04 In the event of a tie, the Executive Board shall cast one (1) vote which is derived from a simple majority vote among the Executive Board.

Article XIII. Fiscal Policies

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Section 13.01 The fiscal year of the board shall be January 1 to December 31. The Executive Board shall be responsible for creating and presenting a budget for approval by the League Representatives.

Article XIV. Amendments of the Bylaws

Section 14.01 These by-laws may be amended by a two-third vote of League Representatives present at any meeting, provided a quorum is present and provided a copy of the proposed amendment(s) was sent to each Board member at least one week prior to said meeting.

Article XV. League Rules

Section 15.01 The League Rules will be provided as a separate document which will serve to dictate and prescribe how the game of football will be played at the youth level within this league organization. Any rule not covered by the League Rules shall be dictated by PIAA rules.

Article XVI. Amendments of the League Rules

Section 16.01 The League Rules may be amended by a two-thirds vote of the League Representatives present at any meeting provided (a) a quorum is present (b) a copy of the proposed amendment(s) was sent to each Board member at least one week prior to said meeting and (c) the meeting is not within the period August 1 thru December 1.

Section 16.02 The League Rules may be amended within the period August 1 thru December 1 by a unanimous vote of League Representatives present at the meeting provided a copy of the proposed amendment(s) was sent to each Board member at least one week prior to said meeting.

Article XVII. Disbandment

Section 17.01 Should the league ever disband, all money and property accumulated by the league, until that time, shall be held for a period of one (1) year. If the league is not reorganized, this money and property shall be divided among the member organizations during the last year of operation.